

Surfside Colony Community Services District

P.O. Box 235
Surfside, California 90743
(562) 592-2352 • www.surfsidedcsd.org

Minutes of the May 1st, 2017 General Meeting of the Board of Directors Surfside Office, B-89 / Redirected to A-100 due to Construction 6:30 p.m.

Directors Present: President Paul Mesmer, Secretary Gayle Winnen, V. John Kriss, Rudy Lalonde and Karen Johnson.

Directors Absent: None.

Staff Present: Clerk Chris Montana

Community Present: Henry Viets, Linda Garofalo, and Don Karich of Surfside Colony Storm Water Protection District; K.C. Coultrup and Sandy Kriss, Board Members of Surfside Colony Ltd.

President Mesmer led all present in the Pledge of Allegiance and called the meeting to order at 6:37 p.m.

Community Input: None.

Review and Possible Approval of the March 20th, 2017 General Board Meeting Minutes: After the Board reviewed the March 20th, 2017 General Meeting Minutes, Secretary Winnen moved for approval as presented. Director Johnson seconded, and the motion passed unanimously.

Current Bills: Clerk Montana presented check #'s 3465-3469 for signature in the amount of \$69,285.51 for April 2017 invoices. Checks were signed as submitted.

Fund Balance and Clerk's Report: Clerk Montana reported the fund balance as of May 1st, 2017 to be \$1,053,147, and reviewed the trial balance with the Board which had been updated for new accounts in order to adequately track new project costs. The Clerk reported that property tax revenues received this fiscal year were at a record high and approximately \$300,000 higher than last year when excluding the nonrecurring revenue from the dissolution of the Seal Beach Redevelopment agency in the prior year. Accordingly, the Clerk also included a Revised Budget along with Additional Project Requests with the trial balance for Board review and possible approval. The Clerk reported that the third quarter expenses were not yet available from Surfside Colony Ltd., but that the Reconciliation would be prepared when received. The Clerk also reported that the annual SDRMA insurance questionnaire, the State Controller Compensation Report and CalPERS information request had all been prepared and timely filed.

Review and Possible Acceptance of Surfside Colony, Ltd.'s 2nd Additional 2016-17 Project Funding Request: K.C. Coultrup, Board Member of Surfside Colony, Ltd., presented the 2nd additional request for funding in the current fiscal year, in the amount of \$167,559, for Projects previously approved in the District's budget and at the March 20th Board meeting. Per Mr. Coultrup, the increased costs were the result of the actual project bids received being higher than original estimates, as well as higher estimates obtained from engineering studies to complete future projects. Board members from both Districts and Surfside Colony, Ltd. deliberated

**Surfside Colony Community Services District
Minutes of the May 1, 2017
General Meeting of the Board**

on the proper allocation of project costs for the Philips Street Project, current measures being taken to control project costs, the timing of the requests being so late in the fiscal year, as well as the probability of which each Project presented would be completed by the June 30th year-end. After review and discussion, the following motions were made and carried:

MOTION: Director Kriss moved to:

1) Approve a final fiscal year 2016-17 Project Cost Budget in an amount **not to exceed \$392,364**, which consists of the following:

C Row Street Repair (CS 1)	\$136,682
C Row Down Lighting (CS 2)	30,000
C Row Landscaping (CS 3)	19,100
Front Exit Gate (CS 5)	13,480
Phillips St. Drainage (CS 8)	110,000
Security System (CS 4,9 & 10)	62,602
Anderson Fence (CS 11)	<u>20,500</u>
	<u>\$392,364</u>

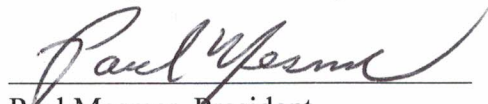
2) Include the following projects in the fiscal year 2017-18 Budget:

Recreation Park Remodel (CS 6)	\$ 29,550
Playground Equipment Replacement (CS 12)	60,000
Recreation Park Piling Replacement (CS 13)	61,025
A-Row Slurry Seal (CS 7)	<u>16,000</u>
	<u>\$166,575</u>

3) Adopt a Revised Budget in the amount of \$959,835 to reflect unanticipated increases in current year revenues and the above adjustments to total budgeted Project Costs.

Director Lalonde seconded and the motion passed unanimously. In addition, upon inquiry, Mr. Coultrup confirmed that invitations to bid projects were being published, all projects were being awarded to the lowest bidder, and projects were being registered with the California Department of Industrial Relations as required for projects funded by public agencies.

Adjournment: There being no further business to be brought before the Board, Secretary Winnen moved to adjourn the meeting at 7:34 p.m. and to set the next meeting date for Monday, May 22, 2017. Director Johnson seconded, and the meeting was unanimously adjourned.


Paul Mesmer, President


Gayle Winnen, Secretary