

Surfside Colony Community Services District

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Minutes of the December 4th, 2017 General Meeting of the Board of Directors Surfside Office, B-89 6:30 p.m.

Directors Present: President Paul Mesmer, Secretary Gayle Winnen, V. John Kriss, Rudy Lalonde, and Karen Johnson.

Directors Absent: None.

Staff Present: Clerk Chris Montana.

Community Present: Hank Viets. Linda Garofalo and Steve Rowe of Surfside Colony Storm Water District

President Mesmer led all present in the Pledge of Allegiance and called the meeting to order at 6:30 p.m.

Community Input: Members of both Boards discussed the placement and effectiveness of the recently constructed berm.

Review and Possible Approval of the October 16th 2017 General Board Meeting Minutes: After the Board reviewed the October 16th, 2017 General Meeting Minutes, Director Johnson moved for approval as presented. Director Lalonde seconded, and the motion passed unanimously.

Current Bills: Clerk Montana presented check #'s 3502-3505 in the amount of \$39,370.00 for payment of November and December 2017 invoices for monthly security and maintenance contract and administration expenses, for review and signature. Checks were signed as submitted.

Fund Balance and Clerk's Report: Clerk Montana reported the fund balance as of December 4th, 2017 to be \$641,862 and reviewed the trial balance with the Board.

a. Report on LAFCO – Clerk Montana discussed the LAFCO meeting on November 15th which was a Stakeholder Meeting to discuss the upcoming Municipal Services Review (MSR). Due to the fact that only staff members were invited, members of the Board expressed displeasure by this method of communication and felt out of the loop. Accordingly, the Clerk agreed to contact the executive director and request her attendance at next month's meeting.

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Review, Discussion and Possible Approval of Budget Policy: As a follow up to last month's meeting and correspondence sent to Surfside Colony, Ltd., the Clerk presented a draft of a policy for the Budget Preparation and Approval process for review. After discussion, a motion was made and carried as follows:

MOTION: Secretary Winnen moved to approve the Budget Preparation and Approval Policy with any minor adjustments as necessary by Board members. Director Johnson seconded and the motion passed unanimously.

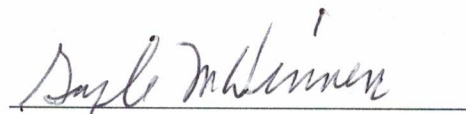
Review and Discussion of Project Policy: President Mesmer led the discussion for the need of a Project Policy and presented a draft letter to be sent to Surfside Colony, Ltd. discussing new requirements for present and future projects. The Board unanimously agreed that the letter should be sent and directed the Clerk to draft a policy encompassing the new requirements to be presented for approval at next month's Board meeting.

Board Member Items: None.

Adjournment: There being no further business to be brought before the Board, Secretary Winnen moved to adjourn the meeting at 7:50 p.m. and to set the next meeting date for Monday, January 22, 2018. Director Kriss seconded, and the meeting was unanimously adjourned.



Paul Mesmer, President



Gayle Winnen, Secretary