

Surfside Colony Community Services District

P.O. Box 235
Surfside, California 90743
(562) 592-2352 • www.surfsidecsd.org

Minutes of the August 7th, 2017 General Meeting of the Board of Directors Surfside Office, B-89 6:30 p.m.

Directors Present: President Paul Mesmer, Secretary Gayle Mueller Winnen, V. John Kriss, Karen Johnson, and Rudy Lalonde
Directors Absent: None
Staff Present: Clerk Chris Montana
Community Present: Henry Viets, Don Karich, Steve Rowe and Linda Garofalo of Surfside Colony Storm Water Protection District

President Mesmer led all present in the Pledge of Allegiance and called the meeting to order at 6:30 p.m.

Community Input: None.

Review and Possible Approval of the July 17th 2017 General Board Meeting Minutes: After the Board reviewed the July 17th, 2017 General Meeting Minutes, Director Johnson moved for approval as presented. Secretary Winnen seconded, and the motion passed unanimously.

Current Bills: Clerk Montana presented check #'s 3489-3493 for signature in the amount of \$60,086.19 for August 2017 invoices for monthly security and maintenance contract, administration, and project reimbursement expenses. Checks were signed as submitted.

Fund Balance and Clerk's Report: Clerk Montana reported the fund balance as of August 7th, 2017 to be \$587,975 and reviewed the trial balance with the Board. The Clerk also reported that the California Department of Industrial Relations changed its rules so that publicly-funded projects of \$25,000 or less, or maintenance contracts of \$15,000 or less, do not have to be registered on the DIR system. Previously, the law required Awarding Agencies to register public works over \$1,000. The Clerk also reported that Surfside Colony had provided proof of the District being included as an "additionally insured" under their umbrella policy. Finally the Clerk presented the annual auditor's management representation letter for signature.


**Surfside Colony Community Services District
Minutes of the August 7th, 2017
General Meeting of the Board**

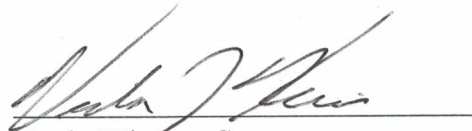
Review and Possible Approval of Resolution No. 2017-02 to Adopt Fiscal Year 2017-18 County of Orange Special District Budget and Reserves: The Clerk presented the County of Orange Special District Budget, including reserves, for fiscal year 2017-18. After review and discussion, a motion was made and carried as follows:

MOTION: Director Kriss moved to adopt Resolution No. 2017-02 (attached) to approve such budget in the amount of \$902,224 for fiscal year 2017-18. Secretary Winnen seconded, and the motion passed unanimously.

Board Member Items: Director Kriss discussed the need for a district policy and procedures and records retention manual to enable the continuity of operations and protection of district documents. The District Clerk was unanimously directed by the Board to move forward in its preparation and to report to the Board at next month's meeting.

Adjournment: There being no further business to be brought before the Board, Director Kriss moved to adjourn the meeting at 7:05 p.m. and to set the next meeting date for Monday, September 11, 2017. Secretary Winnen seconded, and the meeting was unanimously adjourned.


Paul Mesmer, President


Gayle Winnen, Secretary

Surfside Colony Community Services District

P.O. Box 235
Surfside, California 90743
(562) 592-2352

RESOLUTION NO. 2017-02

The approval of the Surfside Colony Community Services District Budget is contained in the minutes of the August 7th, 2017 Board Meeting as follows:

MOTION: To approve the budget of \$902,224 for the fiscal year 2017-2018:

Motion made by: *V. John Kriss*

Seconded by: *Gayle Mueller Winnen*

Ayes: *5*

Nays: *0*

Absent: *0*



Paul Mesmer, President



Gayle Mueller Winnen, Secretary