

# Surfside Colony Community Services District

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## **Minutes of the January 19th, 2026 General Meeting of the Board of Directors Surfside Office – B89 - 6:30 p.m.**

**Directors Present:** Secretary Gayle Mueller Winnen, Rudy Lalonde, Tara Amundson, and Linda Garofalo.  
**Directors Absent:** None.  
**Staff Present:** District Clerk Chris Montana.  
**Community:** V. John Kriss, Ryan Hill, Dave Chamberlain, and Darcy McMahon of Surfside Colony Storm Water Protection District; Dru Roland (Property Manager Supervisor) and Sandy Kriss (Board Member) of Surfside Colony, Ltd.

District Clerk Montana called the meeting to order at 6:30 p.m. and requested a moment of silence to honor and remember Paul Mesmer, the District's President, who had unexpectedly passed away two weeks ago. Kind words from Board members followed, and then all rose for the Pledge of Allegiance.

Community Input: Clerk Montana distributed a letter from Surfside Colony, Ltd. requesting that John Kriss, President of the Surfside Colony Storm Water Protection Board, also be appointed, as President, to the Surfside Colony Community Services District Board. Clerk Montana also relayed a message from Paul Mesmer's widow, Bibi, that Paul would have wanted Director Amundson to become President.

Nomination and Appointment of President: Clerk Montana stated that a new President needed to be appointed from within the Board, and that it was customary that the next officer in line, which would be the Secretary, to move up to that position. The Clerk also reported that the remaining unexpired term of office is through the end of the current calendar year. Secretary Mueller Winnen stated that she was willing to step up to President. Director Amundson stated that she wanted to be the next President, to honor Mrs. Mesmer's wishes. Secretary Mueller Winnen conceded, and a nomination followed by a motion for appointment, were made as follows:

**NOMINATION AND APPOINTMENT:** Director Garafalo nominated Director Amundson as President of the District's Board of Directors; Secretary Mueller Winnen seconded the nomination. Director Lalonde moved to appoint Director Amundson to the position of President for the unexpired term through December 2026, Director Garofalo seconded, and the motion passed unanimously.

Review and Possible Approval of the December 15th, 2025 Board Meeting Minutes: After Board members reviewed the Minutes of the December 15<sup>th</sup>, 2025 Meeting of the Board of Directors, Director Garofalo moved for approval as prepared, Secretary Mueller Winnen seconded, and the motion passed unanimously.

Surfside Colony, Ltd. Project Status and Operations Update:

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a. Review and Possible Approval of 2nd Quarter Surfside Colony, Ltd. Reconciliation of Amounts Paid by District to Expenses Incurred: The Clerk distributed the 2nd Quarter Surfside Colony Ltd. Reconciliation of Security and Maintenance Contract amounts and discussed total year-to-date variance in the amount of \$22,081, which Dru Roland of Surfside Colony, Ltd. confirmed was primarily due to timing of security invoices received at the end of the quarter. A motion was made and carried as follows:

**MOTION:** Director Garofalo moved to approve the 2nd Quarter 2025-26 Surfside Colony Ltd. Reconciliation of Expenses as prepared. Secretary Mueller Winnen seconded, and the motion passed unanimously.

b. Review of Project Template for Beach Cleaning Equipment and Possible Approval of Reimbursement: Clerk Montana distributed the Project Approval template for Beach Tech 2000 Beach Cleaning Equipment purchased by Surfside Colony, Ltd. in the amount of \$37,939.06 (see attached). This amount represented one-half of total cost, as both this District's Board and the Surfside Colony Storm Water Protection Board agreed at last month's meetings that a 50% cost share was appropriate. After review and discussion, a motion was made and carried as follows:

**MOTION:** Secretary Mueller Winnen moved to approve reimbursement to Surfside Colony, Ltd. in the amount of \$37,939.06 (50% of invoice total) for purchase of the Beach Tech 2000 Beach Cleaning Equipment. Director Lalonde seconded, and the motion passed unanimously.

Review and Possible Approval of Current Bills Presented: Clerk Montana presented check #'s 3884-3887 for a total amount of \$100,268.43, consisting of the January 2026 Security and Maintenance billing in the amount of \$60,557.58, Project Cost Reimbursement of \$37,939.07, and \$1,771.78 for general and administrative expenses. Checks were approved and signed as presented.

Clerk's Report, Fund Balance, and Review of Trial Balance: Clerk Montana reviewed the trial balance with the Board and reported on the quarterly LAFCO bulletin and upcoming ISDOC meeting. The fund balance as of January 19, 2026 was reported to be \$915,244.

a. Review and Possible Amendment to 2025-26 Budget: The Clerk reviewed the proposed 2025-26 amended budget to include the Project Cost Reimbursement for the purchase of Beach Cleaning Equipment above in the amount of \$37,939, explaining that the original 2025-26 budgeted increase to Capital Projects Reserve would be decreased by the same amount. A motion was made and carried as follows:

**MOTION:** Director Garofalo moved to amend the 2025-26 Budget for Beach Cleaning Equipment Project Expense as approved above in the amount of \$37,939 and to decrease the Increase in Project Reserve by the same amount. Secretary Mueller Winnen seconded, and the motion passed unanimously.

b. Review and Possible Approval of Notice of Vacancy: Clerk Montana informed Board Members that the Registrar of Voters had been notified of the vacancy on the Board. The process for appointing someone to fill the remaining unexpired term was reviewed, and Notice of Vacancy was distributed for review and approval.

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**MOTION:** Director Garofalo moved to approve the attached Notice of Vacancy for posting and publication. Secretary Mueller Winnen, and the motion passed unanimously.

c. Review and Possible Approval of 2025 State Controller's Financial Transaction Report: Clerk Montana distributed the FYE 2025 State Controller's Financial Transaction Report and trial balance, presented by service category. The Clerk stated that the year-end financials had been converted to the accrual basis and that the trial balance would be audited by the District's audit firm. A motion was made and carried as follows:

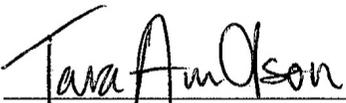
**MOTION:** Director Garofalo moved to approve the 2025 accrual-basis trial balance and to authorize the District Clerk to electronically file the 2025 Financial Transaction Report with the State Controller's Office based on amounts presented. Secretary Mueller Winnen seconded, and the motion passed unanimously.

Board Member Items and New Business: Clerk Montana stated that, per Board member request, the following item has been placed on the Agenda for review and possible approval:

a. Possible Appointment of Director Garofalo as District's Reporter on Surfside Colony, Ltd.'s Meetings: After Board members discussed the importance of having a designated District Board member to attend Surfside Colony, Ltd.'s monthly meetings, a motion was made and carried as follows:

**MOTION:** Secretary Mueller Winnen moved to appoint Director Garofalo as the District's official Reporter on Surfside Colony, Ltd.'s monthly Board meetings. Director Lalonde seconded, and the motion passed unanimously.

Adjournment and Scheduling of Next Month's Meeting Date: There being no further business to come before the Board, Secretary Mueller Winnen moved to schedule next month's meeting for February 16<sup>th</sup>, and to adjourn at 7:20 p.m. Director Lalonde seconded, and the motion passed unanimously.

  
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Tara Amundson, President

  
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Gayle Mueller Winnen, Secretary