

Surfside Colony Community Services District

P.O. Box 235

Surfside, California 90743

(562) 592-2352 • www.surfsidecsd.org

Minutes of the April 21st, 2025

General Meeting of the Board of Directors

Surfside Office – B89 - 6:30 p.m.

Directors Present: President Paul Mesmer, Secretary Gayle Mueller Winnen, Rudy Lalonde, Tara Amundson, and Linda Garofalo.

Directors Absent: None.

Staff Present: District Clerk Chris Montana.

Community: V. John Kriss, Darcy McMahon, and Dave Chamberlain of Surfside Colony Storm Water Protection District; Dru Roland Property Manager Supervisor of Surfside Colony Ltd.

President Mesmer called the meeting to order at 6:30 p.m. and led all in the pledge of allegiance.

Community Input: None.

Review and Possible Approval of the March 24th, 2025 Board Meeting Minutes: After Board members reviewed the Minutes for the March 24th, 2025 Meeting of the Board, Director Amundson moved for approval, Secretary Mueller Winnen seconded, and the motion passed unanimously.

Surfside Colony, Ltd. Project Status and Operations Update: Clerk Montana distributed the attached Anderson Fence Project Status Templates for review;. Dru Roland of Surfside Colony, Ltd. answered Board members questions regarding project specifics; the fence was constructed with posts installed 4 feet into the ground and wire cable across the top. Signage was posted per California Coastal Commission's specifications. While the Anderson Fence Project had been completed, there were outstanding project management invoices, so the final approval of the project was tabled until next month. Also discussed was Surfside Colony, Ltd.'s preliminary calculation of the 2025-26 budget request cost allocations worksheet. The official budget request was scheduled to be presented by Surfside Colony, Ltd. at the May 2025 meeting. Board members requested a narrative explaining increases to admin payroll being allocated to Districts.

Review and Possible Approval of Current Bills Presented: Clerk Montana presented check #'s 3850-3854 for a total amount of \$72,714.75, consisting of \$58,067.20 for April 2025 monthly Security and Maintenance billing, \$6,804.54 for Project Cost Reimbursement, and \$7,843.01 for general and administrative expenses. Checks were approved and signed as presented.

Surfside Colony Community Services District
Minutes of the April 21st, 2025
General Meeting of the Board


Clerk's Report, Fund Balance, and Review of Trial Balance: Clerk Montana reported the fund balance as of April 21, 2025 to be \$851,966 and that reserves had been funded per the amended 2025-26 budget. Current month's tax receipts totaled \$296,804. County Tax Admin costs exceeded budget due to the amortization of the County's new property tax system upgrade. The Project Approval Policy was distributed for discussion, and President Mesmer stated that an Ad-Hoc committee consisting of himself and Director Garofalo would review, along with input from other directors, and present recommended changes at next month's meeting.


The Status of the 2024 audit was discussed and the Clerk presented the ~~presented the~~ 3rd Quarter 2024-25 Surfside Colony Ltd. Security and Maintenance Contract Reconciliation for review and discussion. The Clerk explained that any amounts paid by the District in excess of Surfside Colony Ltd.'s actual expenditures per contract allocations would be credited on the final 2024-25 invoice. A motion was made and carried to approve the reconciliation as follows:

MOTION: Secretary Mueller Winnen moved to approve and file the 3rd Quarter 2024-25 Surfside Colony Ltd. Reconciliation of Expenses as prepared, indicating a current overpayment of \$55,918, primarily due to timing differences in the receipt of security and liability insurance invoices. Director Amundson seconded and the motion passed unanimously.

Board Member Items and New Business: None.

Adjournment and Scheduling of Next Month's Meeting: There being no further business to come before the Board, Director Lalonde moved to adjourn the meeting at 7:19 p.m. and to schedule next month's meeting for Wednesday, May 28th, 2025, Director Amundson seconded, and the motion to adjourn passed unanimously.


Paul Mesmer, President


Gayle Mueller Winnen, Secretary