

# Surfside Colony Community Services District

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## **Minutes of the February 24th, 2025 General Meeting of the Board of Directors Surfside Office – B89 - 6:30 p.m.**

**Directors Present:** President Paul Mesmer, Secretary Gayle Mueller Winnen, Rudy Lalonde, and Linda Garofalo.  
**Directors Absent:** Tara Amundson.  
**Staff Present:** District Clerk Chris Montana.  
**Community:** V. John Kriss, Dave Chamberlain, Eric Springer, and Ryan Hill of Surfside Colony Storm Water Protection District; Dru Roland Property Manager Supervisor of Surfside Colony Ltd., Darcy McMahon of Surfside

President Mesmer called the meeting to order at 6:30 p.m. and led all in the pledge of allegiance.

Community Input: Linda Garofalo, speaking as a resident of Surfside, requested that the review and possible amendment of the District's current Project Policy be placed on next month's Agenda. The Clerk agreed to place on the March agenda and President Mesmer requested that succinct proposed changes be emailed to himself and Clerk beforehand.

Nomination and Appointment of Officers: President Mesmer opened the floor for nominations for the officer positions of President and Secretary. After discussion and the current officers stating their willingness to continue in their current roles, Director Lalonde nominated President Mesmer as President and Director Mueller Winnen as Secretary. A motion was made as follows:

**MOTION:** Director Lalonde moved to appoint Director Mesmer as President and Director Mueller Winnen as Secretary of the Surfside Colony Community Services District Board. Director Garofalo seconded, and the motion passed unanimously.

Review and Possible Approval of the January 20th, 2025 Board Meeting Minutes: After Board members reviewed the Minutes for the January 20th, 2025 Meeting of the Board, Secretary Mueller Winnen moved for approval, Director Lalonde seconded, and the motion passed unanimously.

Surfside Colony, Ltd. Project Status and Operations Update:

a. Review/Possible Approval of Front Gate Project NTE \$50,000: Clerk Montana distributed the Front Gate Initial Project Template for review and discussion. In response to Director Garofalo's inquiry about the design process, Property Manager Dru Roland responded that the

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Surfside Colony, Ltd. Board designed the Front Gates incorporating Calif. Coastal Commission's requirements. The Project was advertised, two contractors submitted bids, with Estrada Engineering coming in as lowest bid. Dave Chamberlain requested that in the future project concepts be posted on the Surfside Colony, Ltd.'s website. A motion was made as follows:

**MOTION:** Director Garofalo moved to approve the Front Gate Project in an amount NTE \$50,000 as summarized on the Project Template. Director Lalonde seconded, and the motion passed as follows: 4 Ayes, 0 Noes, 1 Abstention.

b. Review/Possible Approval of Anderson Fence Project NTE \$35,000: Clerk Montana distributed the Anderson Fence Initial Project Template for review and discussion and noted that actual cost and requested funding was \$26,801. Per Dru Roland, the fence was designed to meet Calif. Coastal Commission criteria, including signage; Nunez Ironworks submitted attached quote.

**MOTION:** Secretary Mueller Winnen moved to approve the Anderson Fence Project in an amount NTE \$26,801 as summarized on the Project Template. Director Lalonde seconded, and the motion passed as follows: 4 Ayes, 0 Noes, 1 Abstention.

Review and Possible Approval of Current Bills Presented: Clerk Montana presented check #'s 3840-3842 for a total amount of \$60,479.20, consisting of \$58,067.20 for February 2025 monthly Security and Maintenance billing, \$720.00 for Project Cost Reimbursement, and \$1,692.00 for general and administrative expenses. Checks were approved and signed as presented.

Clerk's Report, Fund Balance, and Review of Trial Balance: Clerk Montana reported the fund balance as of February 24, 2025 to be \$652,807, and reviewed the trial balance with the Board.

a. Review and Possible Approval of Audit Statement of Work and Master Services Agreement: The Clerk presented the 2024 Audit Statement of Work in an amount NTE \$12,800 for review, and a motion was made and carried as follows:

**MOTION:** President Mesmer moved to approve the 2024 Audit Statement of Work in an amount NTE \$12,800 and to authorize the District Clerk to electronically sign and submit. Secretary Mueller Winnen seconded, and the motion passed unanimously.

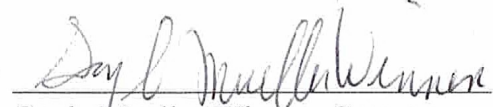
b. Annual Forms 700 – Statement of Economic Interests, Review, and Approval: Clerk Montana distributed Forms 700 - Annual Statements of Economic Interests to each Board Member for review and approval. Clerk Montana agreed to electronically file by the April 1, 2024 due date.

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c. Review of Current 2024-25 Reserve Policy: Clerk Montana distributed the District's current Reserve Policy for review and discussion. President Mesmer discussed the possible effects to Los Angeles County local agency property tax revenues and the adequateness of the Districts' current reserves should a local disaster occur. The Clerk stated that District's Reserves are annually adjusted by Board approval in May as part of the annual fiscal year Budget process.

Board Member Items and New Business: President Mesmer reminded the Board of required AB1234 Ethics training and discussed the CSDA on-demand training available. Clerk Montana agreed to email Board members instructions on accessing. President Mesmer also discussed an upcoming water conference that he would like to attend, and Clerk Montana stated that meeting expenses were included in the current year budget. Director Lalonde discussed increased construction traffic blocking streets within Surfside. Dru Roland stated that there was a Contractor Parking Policy and that efforts would be made to remind residents and contractors remodeling homes.

Adjournment and Scheduling of Next Month's Meeting: There being no further business to come before the Board, Director Lalonde moved to adjourn the meeting at 7:34 p.m. and to schedule next month's meeting for March 24<sup>th</sup>, 2025, Secretary Mueller Winnen seconded, and the motion to adjourn passed unanimously.

  
Paul Mesmer, President  
Gayle Mueller Winnen, Secretary