

# Surfside Colony Community Services District

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## Minutes of the August 21st, 2023 General Meeting of the Board of Directors Surfside Office – B89 - 6:30 p.m.

- Directors Present:** President Paul Mesmer, Secretary Gayle Mueller Winnen, Rudy Lalonde, Tara Amundson, and Linda Garofalo.
- Directors Absent:** None..
- Staff Present:** Clerk Chris Montana.
- Community:** V. John Kriss, Eric Springer, and Dave Chamberlain of Surfside Colony Storm Water Protection District; Ryan Hill of Surfside Colony.

President Mesmer called the meeting to order at 6:30 and led all in the pledge of allegiance.

Community Input: Linda Garofalo inquired whether anyone was aware of damage occurring within the District's boundaries related to Hurricane Hilary. Other than a private boat being seen washed upon the shore, no incidents were reported.

Review and Possible Approval of the July 24th, 2023 General Board Meeting Minutes: After Board members reviewed the Minutes of the July 24th, 2023 General Meeting of the Board, Secretary Mueller Winnen moved for approval as prepared, Director Lalonde seconded, and the motion passed unanimously.

Review and Possible Approval of Current Bills Presented: Clerk Montana presented check #'s 3773-3776 for a total amount of \$17,675.71, consisting of \$11,580.71 for Project Cost Reimbursement and \$6,095.00 for general and administrative expenses. The \$51,299.83 invoice from Surfside Colony, Ltd. for August 2023 Security and Maintenance would be paid in November when sufficient property tax revenue would be apportioned by the County. Checks were approved and signed as presented.

Clerk's Report, Fund Balance and Review of Trial Balance: Clerk Montana reported the fund balance as of August 21st, 2023 to be \$298,062, after payment of the above expenses, of which \$294,597 was reserved. The current year-to-date trial balance was reviewed, and anticipated cash flows for the next few months was discussed. Lastly, the Clerk reported that the 2022 audit had been completed, no changes had been made, and the report would be distributed at next month's meeting. The auditor's management representation letter was presented for President Mesmer's signature.

Review and Possible Adoption of Resolution 2023-02 to approve the FY 2023-24 County of Orange Special District Budget, Cash Reserves and Investment Policies: Clerk Montana reviewed the final fiscal year 2023-24 budget with the Board, including reserves and investment policies. After review and discussion, a motion was made and carried as follows:

**Surfside Colony Community Services District**

**Minutes of the August 21st, 2023**

**General Meeting of the Board**

**MOTION:** Secretary Garofalo moved to adopt Resolution 2023-02 to approve the final 2023-24 County of Orange Special District Budget in the amount of \$999,771 and the 2023-24 Reserve and Investment Policies. Secretary Mueller Winnen seconded and the motion passed unanimously. The Clerk stated that the Special District Budget would be filed with the County in accordance with Section 53901 of the California Government Code.

Review, Discussion and Possible Approval of District's Support of AB557: President Mesmer summarized AB557 for the Board and Staff and how it would continue to provide for remote meeting flexibility in the time of emergencies and increase the remote meeting notification up to 45 days. A motion to support the bill was made and carried as follows:


**MOTION:** Director Amundson moved to approve the District's support of AB557 and to authorize President Mesmer to sign the attached support letter on behalf of the District. Secretary Winnen seconded and the motion passed unanimously. The Clerk agreed to transmit the letter as signed.

Board Member Items and New Business: President Mesmer reported on the August 9<sup>th</sup> virtual meeting with Representative Katie Porter including the National Special District Association activities. President Mesmer requested district approval for applying for a seat on the CSDA Professional Development and Member Services Committees and a motion was made and carried as follows:

**MOTION:** Director Garofalo moved to approve President Mesmer's application to serve on the CSDA Professional Development and Member Services Committees. Secretary Mueller Winnen seconded, and the motion passed unanimously.

Adjournment and Scheduling of Next Month's Meeting: There being no further business to be brought before the Board, Secretary Mueller Winnen moved to adjourn the meeting at 7:06 p.m. and to schedule next month's meeting for September 11<sup>th</sup>. Director Amundson seconded, and the meeting was unanimously adjourned.

  
Paul Mesmer, President

  
Gayle Mueller Winnen, Secretary