

Surfside Colony Community Services District

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Minutes of the July 24th, 2023 General Meeting of the Board of Directors Surfside Office – B89 - 6:30 p.m.

- Directors Present:** President Paul Mesmer, Secretary Gayle Mueller Winnen, Tara Amundson, and Linda Garofalo.
- Directors Absent:** Rudy Lalonde.
- Staff Present:** Clerk Chris Montana.
- Community:** V. John Kriss, Springer, and Dave Chamberlain of Surfside Colony Storm Water Protection District; Jim Fisler (and guest) and Stacy Taylor of Mesa Water District.

President Mesmer called the meeting to order at 6:30 and led all in the pledge of allegiance.

Community Input: Jim Fisler, as a Local Agency Formation Commission Board Member, provided an update to the District's Board regarding current LAFCO ongoing. Commissioner Fisler communicated that it is still his and Commissioner Davert's goal for the Agency to work as a facilitator for local agencies instead of an initiator of consolidations as it had in the past. In addition, Commissioner distributed and discussed the latest edition of the "Special Districts Dialogue".

Review and Possible Approval of the June 26th, 2023 General Board Meeting Minutes: After Board members reviewed the Minutes of the June 26th, 2023 General Meeting of the Board, Secretary Mueller Winnen moved for approval as prepared, Director Garofalo seconded, and the motion passed unanimously.

Review and Possible Approval of Current Bills Presented: Clerk Montana presented check #'s 3769-3772 for a total amount of \$53,552.52, consisting of \$51,299.83 for the July 2023 Security and Maintenance billing and \$2,252.69 for general and administrative expenses.

Clerk's Report, Fund Balance and Review of Trial Balance: Clerk Montana reported the fund balance as of July 24th, 2023 to be \$311,589, after payment of the above expenses, of which \$294,597 was reserved. Both the June 30, 2023 Year-End and the current year-to-date trial balances were discussed and reviewed.

Review and Possible Acceptance of Surfside Colony Ltd., 2022-23 Final Year-End Reconciliation of Security and Maintenance Contract: Clerk Montana presented the final 2022-23 year-end reconciliation (see attached) showing total actual expenses incurred by Surfside Colony, Ltd. in fulfilling the 2022-23 Security and Maintenance Contract (excluding rent) of \$545,118, compared to total contract expenses paid by the District of \$533,292. Therefore, no credit would be received as in the prior year, and, per the contract, no additional amounts were due. A motion was made and carried as follows:

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MOTION: Director Amundson moved to accept the 2022-23 Surfside Colony Ltd. Security and Maintenance Contract Year-End Reconciliation as prepared. President Mesmer seconded and the motion passed unanimously.

Clerk Montana distributed the District's 2022-23 Summary of Finances and Fact Sheet to be placed in the Surfside Colony, Ltd. Annual Report for Board members' review. Also presented for President Mesmer's signature was the 2023-24 Security and Maintenance Contract for a total annual amount of \$615,598, as approved at last month's meeting and a letter to Surfside Colony, Ltd.'s Board Members summarizing amounts proposed and accepted, for both monthly billings and projects for fiscal year 2023-24. Director Garofalo communicated that Surfside Colony Ltd. President Evans stated at their monthly meeting that, in regards to the lighting project, the recommendations from the study may not be undertaken and that this was inconsistent with the proposal as presented to the District's Board last month. Board members and staff agreed that the District's Project Policy and approval template would ensure that, while funds have been set aside, they would only be approved and expended as intended by this District's Board of Directors.

2023-24 User Fee Assessment:

(a) Presentation of the 2023-24 User Fee Assessment Roll: Clerk Montana presented presented the Surfside Colony Community Services District Fiscal Year 2023-24 Preliminary Assessment Roll to the Board as prepared by Willdan Financial Services, in the amount of \$41,120.00. The Clerk reported that the Notice of Filing Report had been published in accordance with Code Section 61115 and that the residential user fees for security and maintenance remained unchanged at \$160 for developed lots and \$80 for undeveloped lots.

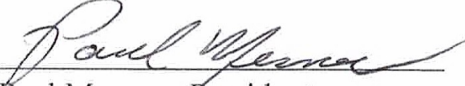
(b) Board Hearing of Public Input and Protests: No written or oral protests were received.

(c) Review, Discussion, and Possible Approval of User Fee Assessment: After Board members reviewed the FY 2023-24 Preliminary Assessment Roll, a motion to adopt Resolution 2023-01 was made and carried as follows:

MOTION: Secretary Mueller-Winnen moved to adopt Resolution No. 2023-01 (attached) to resolve that 1) User Fees of \$80.00 are to be assessed on 2 undeveloped lots and User Fees of \$160.00 are to be assessed on 256 developed lots, for a total 2023-24 Assessment of \$41,120.00, and 2) the Orange County Auditor-Controller is directed to add the 2023-24 Assessment to the Tax Roll. Director Garofalo seconded and the motion passed unanimously.

Board Member Items and New Business: President Mesmer reported that he would be attending the CSDA annual conference next month in Monterrey and would also be representing ISDOC.

Adjournment and Scheduling of Next Month's Meeting: There being no further business to be brought before the Board and next month's meeting was scheduled for August 21st, 2023, Secretary Mueller Winnen moved to adjourn the meeting at 7:34 p.m. Director Amundson seconded, and the meeting was unanimously adjourned.


Paul Mesmer, President


Gayle Mueller Winnen, Secretary