

# Surfside Colony Community Services District

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## **Minutes of the May 22nd, 2023 General Meeting of the Board of Directors Surfside Office – B89 - 6:30 p.m.**

**Directors Present:** President Paul Mesmer, Gayle Mueller Winnen, Tara Amundson, and Linda Garofalo.  
**Directors Absent:** Rudy Lalonde.  
**Staff Present:** Clerk Chris Montana.  
**Community:** V. John Kriss, Hank Viets, Eric Springer, and Dave Chamberlain of Surfside Colony Storm Water Protection District; Sandy Kriss of Surfside Colony, Ltd.

President Mesmer called the meeting to order at 6:30 and led all in the pledge of allegiance.

Community Input: None.

Review and Possible Approval of the April 24th, 2023 General Board Meeting Minutes: After Board members reviewed the Minutes of the April 24th, 2023 General Meeting of the Board, Director Garofalo moved for approval as prepared, Director Amundson seconded, and the motion passed unanimously.

Close Out of A-Row Street Replacement Project-Section 1: Clerk Montana distributed the Final Project Template to close out the Street Replacement Project - Section 1; all invoices had been received and paid per the District's approved budget in the amount of \$392,656.

**MOTION:** Director Garofalo moved to accept and to close out the A-Row Street Replacement Project–Section 1 for a total budgeted and paid amount of \$392,656. Secretary Mueller Winnen seconded, and the motion passed unanimously.

Review and Possible Approval of Surfside Colony Ltd.'s 2023-24 Proposal for Security and Maintenance Services: Sandy Kriss of Surfside Colony, Ltd. presented the 2023-24 Proposal for Security and Maintenance Services Contract for review and discussion (see attached) for an annual amount of \$615,598 (\$51,299.83 monthly). Clerk Montana provided the Board with a current year vs. prior year cost analysis indicating an increase of 12.96% over the prior year. The Board unanimously agreed to table action until next month's meeting, at which time all FY 2022-23 revenues will have been received.

Review and Discussion of Surfside Colony Ltd. 2023-24 Project Funds Request: Sandy Kriss of Surfside Colony, Ltd. presented the 2023-24 Project Funds Request as attached in the amount of \$288,125. Cash flow timing and the availability of District funds for FY 2023-24 were discussed. The Board unanimously agreed to table action until next month's meeting.

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Review and Possible Approval of Current Bills Presented: Clerk Montana presented check #'s 3763-3765 for a total amount of \$47,196.00, consisting of \$45,541 for the May 2023 Security and Maintenance billing and \$1,655 for general and administrative expenses. Checks were approved and signed as presented.

Clerk's Report, Fund Balance and Review of Trial Balance: Clerk Montana reported the fund balance as of May 22nd, 2023, to be \$359,429, after payment of the above expenses.

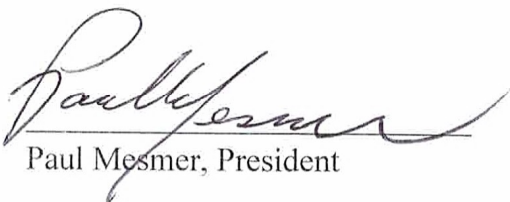
The Clerk also presented the 1<sup>st</sup> Draft of the 2023-24 Preliminary Operating Budget for review and discussion. No action was taken.


Establishment of 2023-24 User Fees for Publication: After review and discussion, a motion was made and carried to establish the Annual User Fee as follows:

**MOTION:** Secretary Mueller Winnen moved to establish and publish the 2023-24 Annual User Fee (Security and Street Maintenance Assessment) as \$160 for developed lots and \$80 for undeveloped lots (no increase from prior years) and to set and publish the Assessment Meeting date for July 24, 2023. Director Amundson seconded and motion passed unanimously. The Clerk was asked to confirm vacant lot parcel numbers.

Board Member Items and New Business: President Mesmer discussed his meeting with California Assembly Member Diane Dixon and other special districts.

Adjournment and Scheduling of Next Month's Meeting: There being no further business to be brought before the Board, Director Amundson moved to adjourn the meeting at 7:29 p.m. and to schedule the next two months' meeting dates for June 26<sup>th</sup> and July 24, 2023. Secretary Mueller Winnen seconded, and the meeting was unanimously adjourned.

  
Paul Mesmer, President

  
Gayle Mueller Winnen, Secretary