

Surfside Colony Community Services District

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Minutes of the June 26th, 2023 General Meeting of the Board of Directors Surfside Office – B89 - 6:30 p.m.

- Directors Present:** President Paul Mesmer, Secretary Gayle Mueller Winnen, Tara Amundson, Rudy Lalonde, and Linda Garofalo.
- Directors Absent:** None.
- Staff Present:** Clerk Chris Montana.
- Community:** V. John Kriss, Eric Springer, and Dave Chamberlain of Surfside Colony Storm Water Protection District; Sandy Kriss and K.C. Coultrup of Surfside Colony, Ltd.

President Mesmer called the meeting to order at 6:32 and led all in the pledge of allegiance.

Community Input: None.

Review and Possible Approval of the May 22nd, 2023 General Board Meeting Minutes: After Board members reviewed the Minutes of the May 22nd, 2023 General Meeting of the Board, Director Amundson moved for approval as prepared, Secretary Mueller Winnen seconded, and the motion passed unanimously.

Review and Possible Approval of Current Bills Presented: Clerk Montana presented check #'s 3766-3768 for a total amount of \$49,363.83, consisting of \$45,541 for the June 2023 Security and Maintenance billing and \$3,822.83 for general and administrative expenses. The Clerk stated that the 4th Quarter Final Year-End Reconciliation between FY 2022-23 amounts paid by the District and actual costs incurred by Surfside Colony, Ltd. would be prepared next month. If it was determined that the District overpaid per its contract with Surfside Colony, Ltd., a credit would be applied to the July invoice. However, a credit was not anticipated based on previous quarterly reconciliations. Sandy Kriss of Surfside Colony, Ltd. agreed with the above, and checks were approved and signed as presented.

Clerk's Report, Fund Balance and Review of Trial Balance: Clerk Montana reported the fund balance as of June 26th, 2023 to be \$350,168, after payment of the above expenses, and presented a projected 2023-24 cash flow projection for review and discussion between Board members of the District and Surfside Colony, Ltd.

Clerk Montana distributed CSDA candidate Al Nederhood's resumé for the District's consideration. No other candidates had reached out to the District. After Board discussion, a motion was made and carried as follows:

MOTION: Secretary Mueller Winnen moved to approve the District's vote for Al Nederhood for Seat C, Southern Network, of the CSDA Board of Directors, and to authorize Clerk Montana to cast the vote electronically. Director Lalonde seconded, and the motion passed unanimously.

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Review and Possible Approval of Surfside Colony Ltd.'s 2023-24 Proposal for Security and Maintenance Services: The Board reviewed and discussed Surfside Colony, Ltd.'s 2023-24 Proposal for Security and Maintenance Services, for an annual amount of \$615,598 (\$51,299.83 monthly). The proposal had been presented and analyzed at last month's meeting; no revisions had been made. A motion was made as follows:

MOTION: Director Garofalo moved to accept the Annual 2023-24 Proposal for Security and Maintenance Services dated May 16, 2023 for an annual amount of \$615,598 (\$51,299.83 monthly). Director Amundson seconded, and the motion passed unanimously.

Review and Discussion of Surfside Colony Ltd. 2023-24 Project Funds Request: Sandy Kriss and K.C. Coultrup of Surfside Colony, Ltd. presented the 2023-24 Project Funds Request, dated May 25, 2023 as revised from prior month, for a total amount of \$223,125. The proposed projects were determined to be within the District's jurisdiction, as they related to Security, Parks & Recreation, Street Maintenance, and Street Lighting. Board members inquired regarding the details and priority of each project. In regards to the largest proposed project, Lighting – Phase 1, K.C. Coultrup stated that a consulting firm would be selected after reviewing bids (for an estimated amount less than \$10,000), and a professional design plan would be developed, including various scenarios, to sufficiently light paths of travel and provide security lighting. K.C. Coultrup agreed to reach out to SCE regarding available rebates and/or free consulting services, as well.

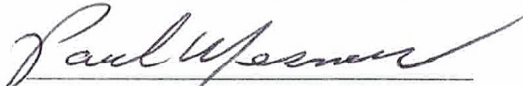
MOTION: Director Amundson moved to set aside funding for Surfside Colony, Ltd.'s Proposed Projects in the amount of \$223,125 with the actual approval and subsequent payment for each Project to be made after the procedures per the District's Capital Improvement Project Approval Policy are complied with. Secretary Mueller Winnen seconded and the motion passed unanimously.


Review, Discussion and Possible Adoption of 2023-24 Preliminary Operating Budget, Reserves and Investment Policies: Clerk Montana presented the 2nd draft of the 2023-24 Preliminary Operating Budget, Reserves and Investment policies in the amount of \$994,000 (see attached). A motion was made and carried as follows:

MOTION: Director Amundson moved to adopt the 2023-24 Preliminary Operating Budget in the amount of \$994,000. Secretary Mueller Winnen seconded, and the motion passed unanimously.

Board Member Items and New Business: President Mesmer reported that the State would not require Special Districts' websites to end in ".gov".

Adjournment and Scheduling of Next Month's Meeting: There being no further business to be brought before the Board and next month's meeting already set for July 24th, 2023, Secretary Mueller Winnen moved to adjourn the meeting at 7:32 p.m. Director Amundson seconded, and the meeting was unanimously adjourned.


Paul Mesmer, President


Gayle Mueller Winnen, Secretary