

# Surfside Colony Community Services District

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## **Minutes of the April 24th, 2023 General Meeting of the Board of Directors Surfside Office – B89 - 6:30 p.m.**

- Directors Present:** President Paul Mesmer, Rudy Lalonde, Tara Amundson, and Linda Garofalo.
- Directors Absent:** Gayle Mueller Winnen.
- Staff Present:** Clerk Chris Montana.
- Community:** V. John Kriss, Hank Viets, Dave Eric Springer, and Dave Chamberlain of Surfside Colony Storm Water Protection District.

President Mesmer called the meeting to order at 6:30 and led all in the pledge of allegiance.

Community Input: None.

Review and Possible Approval of the March 20th, 2023 General Board Meeting Minutes: After Board members reviewed the Minutes of the March 20th, 2023 General Meeting of the Board, Director Amundson moved for approval as prepared, Director Garofalo seconded, and the motion passed unanimously.

Review and Possible Approval of Current Bills Presented: Clerk Montana presented check #'s 3760-3762 for a total amount of \$180,736.30, consisting of \$45,541 for the April 2023 Security and Maintenance billing, \$134,210.30 for Project Cost Reimbursement, and \$985 for general and administrative expenses. Checks were approved and signed as presented.

Clerk's Report, Fund Balance and Review of Trial Balance: Clerk Montana reported the fund balance as of April 24th, 2023, to be \$399,042, after payment of the above expenses. The Clerk also provided a cash flow projection which indicated a June 30, 2023 ending operating account balance of \$21,000. The Clerk stated that the 2023-24 preliminary budget would be presented at next month's meeting and cash flow timing will be considered as well.

Review and Possible Acceptance of 3<sup>rd</sup> Quarter Surfside Colony, Ltd. Security and Maintenance Contract Reconciliation: The Clerk presented the presented the 3rd Quarter 2022-23 Surfside Colony Ltd. Contract Reconciliation for review and discussion. A motion was made and carried

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to approve the reconciliation as follows:


**MOTION:** Director Amundson moved to approve and file the 3rd Quarter 2022-23 Surfside Colony Ltd. Reconciliation of Security and Maintenance Contract Expenses as prepared. Director Lalonde seconded and the motion passed unanimously.

**Review and Possible Approval of Audit Statement of Work and Master Services Agreement:**  
The Clerk presented the 2022 Audit Statement of Work in an amount NTE \$11,600 and Master Services Agreement for review. A motion was made and carried to approve the agreements as follows:

**MOTION:** Director Garofalo moved to approve and accept the 2022 Audit Statement of Work in an amount NTE \$11,600 and Master Services Agreement, and to authorize the District Clerk to electronically sign and submit. Director Lalonde seconded and motion passed unanimously.

**Board Member Items and New Business:** Director Garofalo inquired and discussed with Board members and the District Clerk regarding revenue-raising options as they pertained to both the District and Surfside Colony, Ltd.

**Adjournment and Scheduling of Next Month's Meeting:** There being no further business to be brought before the Board, Director Amundson moved to adjourn the meeting at 7:15 p.m. and to schedule next month's meeting for May 22nd, 2023. Director Lalonde seconded, and the meeting was unanimously adjourned.

  
Paul Mesmer, President

  
Linda Garofalo, Director