

Surfside Colony Community Services District

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Minutes of the November 14th, 2022 General Meeting of the Board of Directors Surfside Office – B89 - 6:30 p.m.

- Directors Present:** President Paul Mesmer, Secretary Gayle Mueller-Winnen (via telephone), and Linda Garofalo.
- Directors Absent:** Rudy Lalonde, Tara Amundson.
- Staff Present:** Clerk Chris Montana.
- Community:** John Kriss, Don Karich and Dave Chamberlain of Surfside Colony Storm Water Protection District; Casey Hoffman of Surfside Colony.

President Mesmer called the meeting to order at 6:30 and led all in the pledge of allegiance.

Community Input: None.

Review and Possible Approval of the October 17th, 2022 General Board Meeting Minutes:

After Board members reviewed the Minutes of the October 17th, 2022 General Meeting of the Board, Secretary Mueller-Winnen moved for approval as presented, President Mesmer seconded, and the motion passed unanimously.

Surfside Colony, Ltd. Street Replacement Project – Section 1 Status Update: Clerk Montana distributed the Project Status Template for the Street Replacement Project – Section 1 (attached). Per Surfside Colony Ltd.'s Project Manager K.C. Coultrup, the Project would be completed by the end of the current week. Clerk Montana reported to the Board that due to the District's current cash flow position, Project Cost Reimbursement invoices presented would not be fully paid until the District has received its share of secured property taxes from the County of Orange. Surfside Colony, Ltd. had been informed of the cash flow scheduling at time of Project Approval.

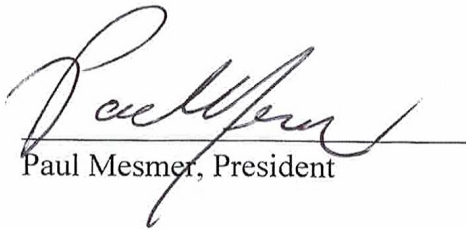
Review and Possible Approval of Current Bills Presented: Clerk Montana presented check #'s 3744-3747 for a total amount of \$66,666, consisting of \$45,541 for the November 2022 Security and Maintenance billing, \$1,125 for general and administrative expenses, and \$20,000 for Project Cost Reimbursement. As noted above, budgeted Project Invoices would be paid as secured tax apportionments are received. After discussion and review, checks were approved and signed as presented.

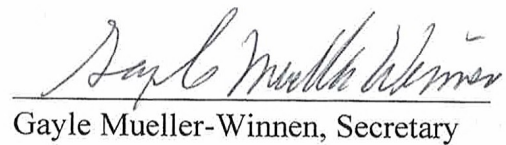
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General Meeting of the Board**

Clerk's Report, Fund Balance and Review of Trial Balance: Clerk Montana reported the fund balance as of November 14th, 2022, to be \$244,091 after the payment of the above expenses.

Board Member Items and New Business: None.

Adjournment: There being no further business to be brought before the Board, President Mesmer moved to adjourn the meeting at 6:50 p.m. and to schedule next two months' meetings as follows: December 12th, 2022 and January 16th, 2023. Director Garofalo seconded, and the meeting was unanimously adjourned.


Paul Mesmer, President


Gayle Mueller-Winnen, Secretary

Surfside Colony Community Services District

Project Status Template

Project Title: A Row Street Replacement Project - Sections 1A & 1B **Date:** 11/14/2022

Description of Proposed Project and Purpose:

A Row Street Drainage - Remove existing asphalt and underlying debris in street from A3 to A15 and replace with 6" 4000# concrete for lasting durability. Limits are from the existing driveways at both ends of A Row and B Row houses.
 The project will also be funded by the Storm Water Protection District, as drainage will be improved.

Date of Budget Approval: 06/20/2022 & 08/15/2022

Date(s) of Project Approval: 09/26/2022 (Submit Contract in pdf format)

Amount of Funding Approved: \$ 392,656

Date of Commencement: Sept. 7, 2022

Date of Completion: Sect. 1A completed 10/11 Provide copy of Notice of Completion if Applicable

List of Contractors: Command Performance Constructors

Contract Award Date: Aug. 10, 2022 **DIR ID#:** 430486

Total Contract Award Amount: \$ 1,025,935

<u>Project Costs Incurred to Date</u>	<u>Jul</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Total</u>
Command Performance Constructors			81,569	152,958	23,919								258,446
Management Invoices													-
Other													-
Totals			81,569	152,958	23,919								258,446

Status of Projects and Comments:

Section 1A was completed on 10/11/2022 and the street was reopened
 Section 1B started on 10/3/2022 and will be completed by 11/18/2022