

Surfside Colony Community Services District

P.O. Box 235
Surfside, California 90743
(562) 592-2352 • www.surfsidecsd.org

Minutes of the December 13th, 2021 General Meeting of the Board of Directors Surfside Office – B89 - 6:30 p.m.

- Directors Present:** President Paul Mesmer, Secretary Gayle Mueller-Winnen, Rudy Lalonde, and Tara Amundson.
- Directors Absent:** None.
- Staff Present:** Clerk Chris Montana.
- Community:** John Kriss, Linda Garofalo, Henry Viets, Dave Chamberlain, and Don Karich of Surfside Colony Storm Water Protection District; K.C. Coultrup of Surfside Colony, Ltd.

President Mesmer called the meeting to order at 6:30 and led all in the pledge of allegiance.

Community Input: - None.

Review, Discussion and Appointment of Director to Fill Vacant Seat: Clerk Montana reviewed the process of posting the Notice of Vacancy and reported that Linda Garofalo, a board member of the Surfside Colony Storm Water Protection District, was the only applicant. Clerk Montana also stated that in the past a person has served on both the Community Services and the Storm Water Protection District Boards, and that if any apparent conflict relating to serving on the two boards were to arise pertaining to a particular agenda time, the board member would abstain from voting on such agenda item. After discussion, a motion was made and carried as follows:

MOTION: Secretary Mueller-Winnen moved to appoint Linda Garofalo as a director of the Surfside Colony Community Services District to fill the unexpired term of Director Karen Johnson. Director Amundson seconded, and the motion passed unanimously. Clerk Montana agreed to bring the Oath of Office to next month's meeting and to notify the Registrar of Voters.

Review and Possible Approval of the November 15th, 2021 General Board Meeting Minutes: After Board members reviewed the November 15th, 2021 General Board Meeting Minutes, Director Amundson moved for approval, Secretary Mueller-Winnen seconded, and the motion passed unanimously.

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Surfside Colony, Ltd. Project Updates: Clerk Montana distributed the Project Status Template for the A-Row Street Replacement Project, Section 5, indicating that the Project had been completed. K.C. Coultrup, Project Manager and Board member of Surfside Colony Ltd., reported that the Project amounts billed were as budgeted per original bid, and that invoiced amounts reflect originally approved allocations. Project Manager Coultrup also reported that Section 6 of the A-Row Street Replacement Project was scheduled to begin on April 4th, 2022.

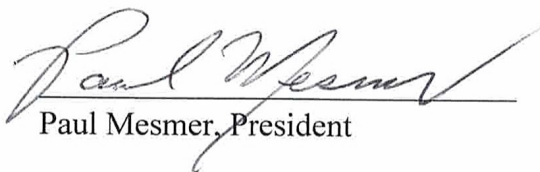
Review and Possible Approval of Current Bills Presented: Clerk Montana presented check #'s 3700-3702 for a total amount of \$175,962.25, consisting of \$44,904.25 for the monthly Security and Maintenance billing, \$130,000.00 for Project Reimbursement, and \$1,058.00 for general and administrative expenses. Since the District would not be receiving the County's allocation of property taxes until the end of the month, it was agreed by all present that \$13,157 of Surfside Colony, Ltd's invoice #11977 in the amount of \$143,157.00 would be paid in January 2022. After review, checks were approved and signed as presented.

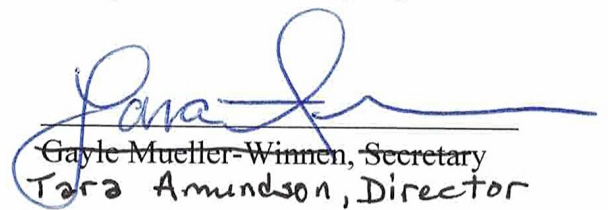
Clerk's Report, Fund Balance and Review of Trial Balance: Clerk Montana reported the fund balance as of December 13th, 2021 to be \$292,534 and reviewed the current month's trial balance with the Board. Clerk Montana distributed a Brown Act Policy for possible adoption. After review and discussion, a motion for approval was made and carried as follows:

MOTION: Secretary Mueller-Winnen moved to adopt the Brown Act as corrected and to post on the District's website. Director Amundson seconded, and the motion passed unanimously.

Board Member Items and New Business: Secretary Mueller-Winnen distributed recent articles and inquired regarding County of Orange redistricting. The Clerk agreed to confirm current District maps.

Adjournment: There being no further business to be brought before the Board, Secretary Mueller-Winnen moved to adjourn the meeting at 7:30 p.m. and to set the next month's meeting date for January 24th. Director Lalonde seconded and the meeting was unanimously adjourned.


Paul Mesmer, President


Gayle Mueller-Winnen, Secretary
Tara Amundson, Director