

# Surfside Colony Community Services District

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## Minutes of the November 30th, 2020 General Meeting of the Board of Directors Surfside Office – B89 - 6:30 p.m. and Online Video / Teleconference per Posted Agenda

- Directors Present:** President Paul Mesmer, Secretary Gayle Mueller-Winnen, Karen Johnson, Tara Amundson, and Rudy Lalonde.
- Directors Absent:** None.
- Staff Present:** Clerk Chris Montana.
- Community:** John Kriss, Linda Garofalo, and Steve Rowe of Surfside Colony Storm Water Protection District; K.C. Coultrup of Surfside Colony, Ltd..

President Mesmer called the meeting to order at 6:30 via Zoom and Director Amundson led all in the pledge of allegiance.

Community Input: Trustee Garofalo inquired about upcoming holiday event in Surfside and whether the Community Services District would be sponsoring it. K.C. Coultrup of Surfside Colony, Ltd. reported that the event would not be sponsored by Surfside Colony Community Services District and would consist of a toy drive and caroling.

Review and Possible Approval of the October 19th, 2020 General Board Meeting Minutes: After the Board reviewed the October 19th, 2020 General Board Meeting Minutes, Director Johnson moved for approval as presented. Secretary Mueller-Winnen seconded, and the motion passed unanimously.

Current Bills: Clerk Montana presented check #'s 3649-3653 for a total amount of \$268,056.47, consisting of \$41,996.00 for the monthly Security and Maintenance billing, \$222,632.47 for Project Costs, and \$3,428 for general and administrative expenses. Checks were approved and signed as presented. As evident from the trial balance financial report, a transfer of funds from the LAIF investment account in an amount of \$300,000 was necessary in order cover the approved bills. The transfer had been anticipated in the 2020-21 Approved Budget as a Release of Project Reserve Funds. A motion was made and carried as follows:

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General Meeting of the Board**

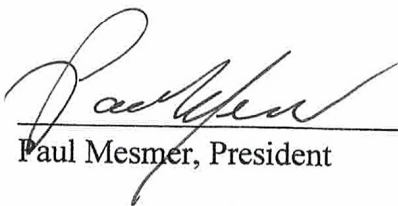
**MOTION:** Director Johnson moved to authorize Clerk Montana to transfer \$300,000 from the LAIF investment account into the Bank of America operating account. Director Lalonde seconded and the motion passed unanimously.


**Clerk's Report, Fund Balance and Review of Trial Balance:** Clerk Montana reported the fund balance as of November 30th, 2020 to be \$584,844, and reviewed the trial balance with the Board. The Clerk reported that an election for the expiring Director seat was not held since only the incumbent (Rudy LaLonde) filed the necessary papers with the County Registrar.

**Status of Surfside Colony, Ltd. Street Replacement and Other Projects:** K.C. Coultrup, on behalf of Surfside Colony, Ltd., reported that Section 3 of the Street Replacement Project had been successfully completed and that, after paying tonight's bills, the District would not be invoiced any more amounts pertaining to this section. It was noted that the District did not pay more than budgeted amounts. Section 4 would commence in 2021. In response to Board member questions regarding the Security Camera project, Mr. Coultrup reported that it had not yet been completed, but was expected to come in under budget. Lastly, in response to Guard Services questions, Mr. Coultrup reported that the current company under contract had been bought out by a larger firm. As a result, Surfside Colony, Ltd. would be investigating other Security Guard firms and would mostly go out to bid after the current contract expires at the end of the fiscal year.

**Board Member Items:** President Mesmer reported that his continued membership on CSDA Membership and Professional Committees was approved. However, he expected to only virtually attend the quarterly CSDA Committee meetings in the near future.

**Adjournment:** There being no further business to be brought before the Board, Director Lalonde moved to adjourn the meeting at 7:02 p.m.. The next Board meeting had already been previously scheduled for Monday, December 14<sup>th</sup>, 2020. Secretary Mueller-Winnen seconded, and the meeting was unanimously adjourned.

  
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Paul Mesmer, President

  
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Gayle Mueller-Winnen, Secretary