

# Surfside Colony Community Services District

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## **Minutes of the July 20th, 2020 General Meeting of the Board of Directors Surfside Office - 6:30 p.m.**

### **Online Video / Teleconference per Posted Agenda**

- Directors Present:** President Paul Mesmer, Secretary Gayle Mueller-Winnen, Karen Johnson, Tara Amundson, and Rudy Lalonde.
- Directors Absent:** None.
- Staff Present:** Clerk Chris Montana.
- Community:** John Kriss, Linda Garofalo, Hank Viets, and Don Karich of Surfside Colony Storm Water Protection District; K.C. Coultrup of Surfside, Ltd.

President Mesmer led all in the Pledge of Allegiance and called the meeting to order at 6:30 p.m.

Community Input: None.

Review and Possible Approval of the June 15th, 2020 General Board Meeting Minutes: After the Board reviewed the June 15th, 2020 General Board Meeting Minutes, Director Johnson moved for approval as presented. Secretary Winnen seconded, and the motion passed unanimously.

Review and Possible Acceptance of Surfside Colony Ltd., 2019-20 Year-End Reconciliation of Security and Maintenance Contract and Final June 2020 Billing: Clerk Montana presented the final 2019-20 year-end reconciliation (see attached) showing total actual expenses incurred by Surfside Colony, Ltd. in fulfilling the 2019-20 Security and Maintenance Contract (excluding rent) of \$463,882 compared to total budgeted contract expenses of \$468,180, for a difference of \$4,298.00. As a result, last month's check #3630 for the final June 2020 payment of \$40,115.00 was voided, and replaced with Check # 3639 in the amount of \$35,817.00, and a motion was made and carried as follows:

**MOTION:** President Mesmer moved to accept the 2019-20 Surfside Colony Ltd. Security and Maintenance Contract Year-End Reconciliation as prepared, and to pay the final June 2020 payment in the amount of \$35,817.00 per above. Director Johnson seconded and the motion passed unanimously.

Current Bills: Clerk Montana presented check #'s 3635-3639 in the amount of \$177,207.80, consisting of \$97,437.00 for Project Costs, \$35,817.00 for the June 2020 monthly Security and Maintenance billing per above, and \$43,953.80 for the July 2020 monthly Security and Maintenance billing and general administrative expenses. Checks were approved and signed as presented.


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Clerk's Report, Fund Balance and Review of Trial Balance: Clerk Montana reported the fund balance as of June 30th, 2020 to be \$944,950, and reviewed the trial balance with the Board. Clerk Montana distributed the 2019-20 Summary of Finances (Annual Report) for review and distribution at the Annual Surfside Colony, Ltd. Meeting. Lastly, the Clerk reminded everyone that the Candidate Filing Period for the upcoming election is from July 13<sup>th</sup> through August 7<sup>th</sup>, and that a Notice of the Upcoming Election had been posted.

Surfside Colony, Ltd. Project Status Update: K.C. Coultrup, Project Manager and Board member of Surfside Colony, Ltd., reported that the engineering survey and plans were being completed for the Street Replacement Project (Sections 3 and 4). A request for proposals was published, a job walk and bid openings were expected in August, with the project estimated commencement date in September.

Board Member Items: None.

Adjournment: There being no further business to be brought before the Board, Director Johnson moved to adjourn the meeting at 7:51 p.m., and to schedule the next Board meeting for Monday, August 17th, 2020. Director Lalonde seconded, and the meeting was unanimously adjourned.

  
Paul Mesmer, President

  
Gayle Mueller-Winnen, Secretary