

# Surfside Colony Community Services District

P.O. Box 235  
Surfside, California 90743  
(562) 592-2352 • www.surfsidecsd.org

## **Minutes of the February 22nd, 2021 General Meeting of the Board of Directors Surfside Office – B89 - 6:30 p.m. and Online Video / Teleconference per Posted Agenda**

- Directors Present:** President Paul Mesmer, Secretary Gayle Mueller-Winnen, Karen Johnson, Tara Amundson, and Rudy Lalonde.
- Directors Absent:** None.
- Staff Present:** Clerk Chris Montana.
- Community:** John Kriss, Linda Garofalo, Henry Viets, Don Karich and Dave Chamberlain of Surfside Colony Storm Water Protection District.

President Mesmer called the meeting to order at 6:30 and led all in the pledge of allegiance.

Community Input: None.

Review and Possible Approval of the January 25th, 2021 General Board Meeting Minutes: After Board members reviewed the January 25th, 2021 General Board Meeting Minutes, Secretary Mueller-Winnen moved for approval as corrected. Director Johnson seconded, and the motion passed unanimously.

Current Bills: Clerk Montana presented check #'s 3661-3663 for a total amount of \$43,470, consisting of \$41,996 for the monthly Security and Maintenance billing, \$600 for Project Costs, and \$874 for general administrative expenses. Checks were approved and signed as presented.

Clerk's Report, Fund Balance and Review of Trial Balance: Clerk Montana reported the fund balance as of February 22nd, 2021 to be \$788,339, and reviewed the trial balance with the Board.

Review and Possible Approval of Surfside Colony, Ltd. Budget Amendment Request: Clerk Montana presented the request from Surfside Colony Ltd. to transfer budgeted funds in the amount of \$20,000 for the Security Camera project to A-Row Section 3 Street Replacement, which had been tabled during last month's meeting. Accompanying the request, was additional correspondence from Surfside Colony, Ltd. as well as A-Row Section 3 Street Project cost detail (attached). After discussion, a motion was made to re-table action, due to the Board's prior request for Surfside Colony Ltd. to survey residents for additional camera locations not being addressed, and since more information was needed, as follows:

**Surfside Colony Community Services District**  
**Minutes of the February 22nd, 2021**  
**General Meeting of the Board**

**MOTION:** President Mesmer moved to re-table action on the Surfside Colony's requested budget amendment. Director Johnson seconded and the motion passed unanimously. The Clerk was directed to draft a response letter requesting a survey of residents, a report from the security camera contractor providing rationale as to why coverage is maxed out, and an explanation as to why there weren't any cameras on the beach as included in the original plan. The Clerk also agreed to provide a final Project Template.

**Review and Possible Approval of Audit Engagement Letter:** Clerk Montana distributed the 2020 Audit Engagement Letter from CliftonLarsonAllen LLP (CLA) in the amount of \$6,750 and recommended Board approval. A motion was made and carried as follows:

**MOTION:** Director Johnson moved to accept the audit engagement letter from CLA in an not to exceed \$6,750, and to authorize Clerk Montana to docusign accordingly. Secretary Mueller-Winnen seconded, and the motion passed unanimously.

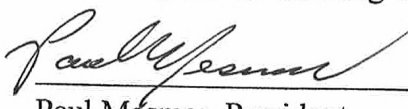
**Annual Statements of Economic Interests – Forms 700:** Clerk Montana distributed annual California Form 700's to each Board member in draft form for review and approval. Forms were signed and the Clerk agreed to electronically submit.


**Resolution 2021-01 Authorizing Candidacy of President Mesmer:** Clerk Montana distributed Resolution 2021-01 (see attached) to authorize the candidacy of President Paul Mesmer for 2<sup>nd</sup> Vice President of the ISDOC Executive Committee. A motion was made and carried as follows:

**MOTION:** Secretary Mueller-Winnen moved to adopt Resolution No. 2021-01, authorizing candidacy of President Paul Mesmer for 2<sup>nd</sup> Vice President of the ISDOC Executive Committee, as attached. Director Johnson seconded and the motion passed unanimously.

**Board Member Items:** Director Johnson inquired about the process by which Surfside Colony Ltd. identifies the locations for speed bumps and noted the lack of communication to residents in the selection of locations. Director Johnson stated that, as a courtesy, residents adjacent to planned speed bump locations should be contacted before they are installed in front of their homes.

**Adjournment:** There being no further business to be brought before the Board, Director Lalonde moved to adjourn the meeting at 7:16 p.m., and to schedule the next Board meeting for March 22nd. Director Amundson seconded, and the meeting was unanimously adjourned.

  
\_\_\_\_\_  
Paul Mesmer, President

  
\_\_\_\_\_  
Gayle Mueller-Winnen, Secretary