

Surfside Colony Community Services District

P.O. Box 235
Surfside, California 90743
(562) 592-2352 • www.surfsidecsd.org

Minutes of the April 19th, 2021 General Meeting of the Board of Directors Surfside Office – B89 - 6:30 p.m.

- Directors Present:** President Paul Mesmer, Secretary Gayle Mueller-Winnen, Karen Johnson, Tara Amundson, and Rudy Lalonde.
- Directors Absent:** None.
- Staff Present:** Clerk Chris Montana.
- Community:** John Kriss, Linda Garofalo, Henry Viets, Don Karich and Dave Chamberlain of Surfside Colony Storm Water Protection District;
K.C. Coultrup and Sandy Kriss of Surfside Colony, Ltd.

President Mesmer called the meeting to order at 6:30 and led all in the pledge of allegiance.

Community Input: - None.

Review and Possible Approval of the March 22nd, 2021 General Board Meeting Minutes: After Board members reviewed the March 22nd, 2021 General Board Meeting Minutes, Director Johnson moved for approval, Secretary Winnen seconded, and the motion passed unanimously.

Surfside Colony, Ltd. Project Updates: a) Review and Possible Approval of Surfside Colony, Ltd. Budget Amendment Request to Transfer Unspent Budgeted Security Camera Funds to Street Replacement, A-Row, Section 3: Clerk Montana presented Surfside Colony Ltd.'s request dated January 4th, 2021 to transfer excess budgeted funds in the amount of \$20,000 from the Security Camera project to A-Row Section 3 Street Replacement, which had been presented to the Board in previous months but had failed to pass. K.C. Coultrup, project manager, communicated his frustration as to why the Board did not approve the transfer since the security consultant had responded to the Board's questions, the project had been properly closed out, and the request was not unreasonable. Some Board members stated that the funds should remain earmarked for security and continued to question why no cameras had been installed to face the beach. Project Manager Coultrup responded that, due to the harsh ocean elements and weaker off-street wi-fi connectivity, beach-facing cameras were determined to be unfeasible. Clerk Montana stated that, by Board approval, amounts could be transferred from one line item to another, and that Agenda item 3b, to address Surfside Colony Ltd.'s request for reimbursement for security gate power hinges should be considered simultaneously, since it was a security item. After further review and discussion, two motions were made and passed as follows:

Surfside Colony Community Services District
Minutes of the April 19th, 2021
General Meeting of the Board

MOTION: Director Johnson moved to approve Surfside Colony Ltd.'s request for reimbursement of Security Gate Power Hinges and to pay an invoice to be prepared in the amount of \$3,894.03 using unspent budgeted security camera project funds in account number 850. Director Amundson seconded and the motion passed unanimously.

MOTION: Secretary Winnen moved to transfer the remaining unused funds balance in account 850 budget line item, Security Camera Project, after paying the above-approved invoice, to account number 806 budget line item, A-Row Street Replacement Project, Section 3. Surfside Colony, Ltd. was also directed to prepare an invoice for the unreimbursed change orders that resulted in the overage. President Mesmer seconded and the motion passed unanimously.

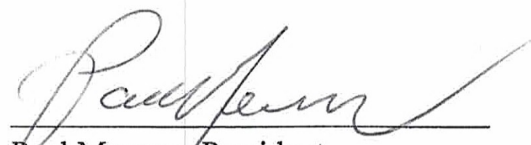
K.C. Coultrup thanked the Board members and reported on the status of Section 4 of the A-Row Street Replacement. The project was on track and Project Manager Coultrup was optimistic that it would be completed before Memorial Day Weekend.


Current Bills: Clerk Montana presented check #'s 3667-3669 for a total amount of \$114,671.24, consisting of \$41,996.00 for the monthly Security and Maintenance billing, \$71,656.24 for Project Costs, and \$1,019.00 for general administrative expenses. After review and discussion, checks were approved and signed as presented.

Clerk's Report, Fund Balance and Review of Trial Balance: Clerk Montana reported the fund balance as of April 19th, 2021 to be \$694,238, and reviewed the trial balance with the Board. The Clerk presented the 3rd Quarter 2020-21 Surfside Colony, Ltd. Security and Maintenance Contract Reconciliation of Budget to Actual Expenses. Sandy Kriss of Surfside Colony, Ltd. confirmed that the difference of \$9,435 was primarily due to a timing difference in invoices received from security company. After review a motion was made and carried as follows:

MOTION: Director Amundson moved to approve and file the 3rd Quarter 2020-21 Reconciliation as prepared. Director Johnson seconded and the motion passed unanimously.

Adjournment: There being no further business to be brought before the Board, Secretary Winnen moved to adjourn the meeting at 7:23 p.m., and to schedule the next Board meeting for May 24th. Director Lalonde seconded, and the meeting was unanimously adjourned.


Paul Mesmer, President


Gayle Mueller-Winnen, Secretary