

Surfside Colony Community Services District

P.O. Box 235
Surfside, California 90743
(562) 592-2352 • www.surfsidecsd.org

**Minutes of the July 8th, 2019
General Meeting of the Board of Directors
Surfside Office, B-89
6:30 p.m.**

Directors Present: President Paul Mesmer, Karen Johnson, and Rudy Lalonde

Directors Absent: Gayle Winnen and Tara Amundson

Staff Present: Clerk Chris Montana

Community: John Kriss, Henry Viets, and Don Karich of Surfside Colony Storm Water Protection District; Saundra Jacobs of Santa Margarita Water District; Jim Fisler and Stacy Taylor of Mesa Water District; Doug Davert of EOCWD and Current LAFCO Regular Member

President Mesmer led all in the Pledge of Allegiance and called the meeting to order at 6:47 p.m.

Community Input: Saundra Jacobs of Santa Margarita Water District and Jim Fisler of Mesa Water District individually introduced themselves, summarized their qualifications, and requested the Board's vote to elect them as the regular, voting, special-district member of LAFCO.

Vote for LAFCO Regular and Alternate Special District Seats: Director Johnson moved to vote for Jim Fisler for the Regular Special District LAFCO Seat and for Kathryn Freshley for the Alternate Seat, based on their previous experience with LAFCO. Director Lalonde seconded and the motion passed unanimously. The Board thanked the candidates for their presentations.

Vote for CSDA Southern Network Seat B Regular and Alternate Special District Seats: Director Johnson moved to vote for Kelly Rivers for the CSDA Southern Network Seat B. Director Lalonde seconded and the motion passed unanimously.

Review and Possible Approval of the June 10th, 2019 General Board Meeting Minutes: After the Board reviewed the June 10th, 2019 General Board Meeting Minutes, President Mesmer moved for approval as presented. Director Lalonde seconded, and the motion passed unanimously.

Review and Possible Acceptance of Surfside Colony Ltd., 2018-19 Year-End Reconciliation of Security and Maintenance Contract and Final June 2019 Billing: Clerk Montana presented the final 2018-19 year-end reconciliation (see attached) showing total actual expenses incurred by Surfside Colony, Ltd. in fulfilling the 2018-19 Security and Maintenance Contract (excluding rent) of \$444,664 compared to total budgeted contract expenses of \$444,936, for a difference of \$272.00. Due to the immateriality of the amount, the board agreed to pay the final June invoice as budgeted and a motion was made and carried as follows:

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MOTION: Director Johnson moved to accept the 2018-19 Surfside Colony Ltd. Security and Maintenance Contract Year-End Reconciliation as prepared, and to pay the final June 2019 payment in the amount of \$38,178.00 as budgeted. Director Lalonde seconded and the motion passed unanimously.

Current Bills: Clerk Montana presented check #'s 3578-3582 in the amount of \$81,290.00, consisting of \$38,178.00 for the final June 2019 Security and Maintenance Contract Billing and July 2019 invoices for general administration and the new July 2019 Security and Maintenance Contract Billing of \$40,115.00 for review and signature. Checks were signed as presented.

Review and Possible Approval of CSDA Annual Conference Registration Fee: Director Johnson moved to authorize registration fees to send President Mesmer to the annual CSDA conference in Anaheim. No payments for travel or accommodations were necessary. Director Lalonde seconded and the motion passed unanimously.

Untabling and Approval of the Purchase of Street Cleaner and Scrubber: After review and discussion, the Board unanimously agreed to untable and approve the purchase of street cleaner (\$52,000) and scrubber (\$12,500) as a result of discussions with Surfside Colony Ltd. Board members as documented in correspondence dated June 12th, 2019 as follows:

MOTION: Director Johnson moved to approve the purchase of the street cleaner system in the amount of \$52,000 and street sweeper in the amount of \$12,500 as included in the 2019-20 budget. Director Lalonde seconded and the motion passed unanimously.

2019-20 User Fee Assessment: (a) Presentation of the 2019-20 User Fee Assessment Roll – Clerk Montana presented the Surfside Colony Community Services District FY 2019-20 Preliminary Assessment Roll to the Board of Directors for their review in the amount of \$40,960.00. The Clerk reported that the Notice of Filing Report had been published in accordance with Code Section 61115. (b) Public Input and Protests – none. (c) Approval of User Fee Assessment – After Board review and discussion, Director Johnson moved to adopt Resolution 2019-01 to adopt the 2019-20 Assessment Roll as follows:

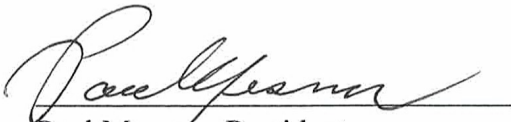
MOTION: Director Johnson moved to adopt Resolution No. 2019-01 (attached) to resolve: 1) that User Fees are \$80.00 for two undeveloped lots and \$160.00 for 255 developed lots, for a total 2019-20 assessment of \$40,960.00 (same as last year), and 2) to direct the Orange County Auditor-Controller to add the 2019-20 Assessment to the Tax Roll. Director Lalonde seconded and the motion passed unanimously.

Fund Balance and Clerk's Report: Clerk Montana reported the June 30, 2019 fund balance to be \$1,065,083, and the July 8, 2019 fund balance to be \$1,024,555. The Clerk reviewed the trial balance, the updated 2019-20 Operating Budget, and the Reserves with the Board.

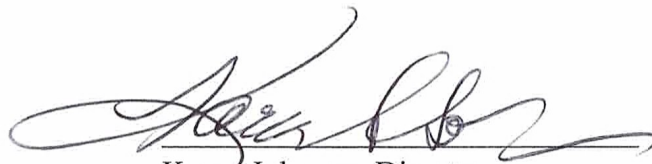
Board Member Items: President Mesmer presented a District pamphlet for purpose of distributing to the community as part of the Annual Shareholder meeting in July, in order to provide information regarding current year District accomplishments. The Board unanimously authorized the President to have pamphlets printed and to submit receipt for payment.

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Adjournment: There being no further business to be brought before the Board, Director Johnson moved to adjourn the meeting at 8:10 p.m., and to schedule the next Board meeting for Monday, August 12th, 2019. Director Lalonde seconded, and the meeting was unanimously adjourned.



Paul Mesmer, President



Karen Johnson, Director

Surfside Colony Community Services District

P.O. BOX 235

Surfside, California 90743

(562) 592-2352

RESOLUTION 2019-01

DATE: July 8, 2019

PLACE: District Office, B-89 Surfside, 90743

DIRECTORS PRESENT: Paul Mesmer, Gayle Winnen, Karen Johnson, Rudy Lalonde

STAFF PRESENT: Chris Thorne Montana, Clerk

COMMUNITY MEMBERS PRESENT:

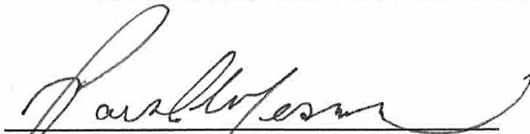
Meeting was called to order at 6:30 p.m.

The following actions were taken and included in the Minutes of the July 8th, 2019 Board Meeting:


RESOLVED: The 2019-2020 User Fee for lots with buildings is to be \$160.00, and the User Fee for undeveloped lots is to be \$80.00. The 2019-2020 Assessment Roll is summarized as follows:

255 Lots with Buildings	\$40,800.00
2 Undeveloped Lots	<u>160.00</u>
Total	<u>\$40,960.00</u>

RESOLVED: The Orange County Auditor-Controller is directed to add the 2019-2020 Tax Assessments to the Tax Roll.



Paul Mesmer, President



Chris Montana, Clerk of the Board