

Surfside Colony Community Services District

P.O. Box 235
Surfside, California 90743
(562) 592-2352 • www.surfsidecsd.org

**Minutes of the May 21st, 2018
General Meeting of the Board of Directors
Surfside Office, B-89
6:30 p.m.**

Directors Present: President Paul Mesmer, Secretary Gayle Winnen, John Kriss, Karen Johnson, and Rudy Lalonde

Directors Absent: None

Staff Present: Clerk Chris Montana

Community Present: Steve Rowe, Linda Garofalo and Don Karich of Surfside Colony Storm Water Protection District; Sandy Kriss and K.C. Coultrup of Surfside Colony, Ltd.

President Mesmer led all present in the Pledge of Allegiance and called the meeting to order at 6:30 p.m.

Community Input: None.

Review and Possible Approval of the April 16th 2018 General Board Meeting Minutes: After the Board reviewed the April 16th, 2018 General Board Meeting Minutes, Secretary Winnen moved for approval as presented. Director Johnson seconded; the motion passed unanimously.

Current Bills: Clerk Montana presented check #'s 3521-24 in the amount of \$61,505.50 for payment of May 2018 invoices for Monthly Security and Maintenance contract, administration expenses, and Project Costs for review and signature. Checks were signed as submitted.

Fund Balance and Clerk's Report: Clerk Montana reported the fund balance as of May 21st, 2018 to be \$955,026 and reviewed the trial balance with the Board. The Clerk reported that Directors Kriss, Winnen, Johnson and Mesmer were up for election in November of 2018.

a) Review and Possible Acceptance of the Surfside Colony Ltd. 3rd Quarter 2017-18

Reconciliation (attached): The Clerk presented the 3rd Quarter Reconciliation of Amounts Paid to Actual Expenses Incurred by Surfside Colony Ltd. After Board review and discussion, Secretary Winnen moved to accept the 3rd Quarter Reconciliation as prepared, Director Johnson

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seconded and the motion was approved unanimously.

b) Clerk Montana presented the Surfside Colony Ltd. Project Status Report. Project Manager Coultrup reviewed project status with the Board and answered questions.

c) Clerk Montana presented the first draft of the 2018-19 operating budget for review and discussion, as well as Surfside Colony Ltd.'s 2018-19 preliminary annual security and maintenance contract proposal and proposed community projects. Surfside Colony Ltd. representatives discussed project details and estimated costs with the Board members and answered questions.

d) Clerk Montana discussed current reserve and investment policies to be further reviewed at next month's meeting.

5) Establishment of 2018-2019 User Fees: After review and discussion, a motion was made and carried as follows:

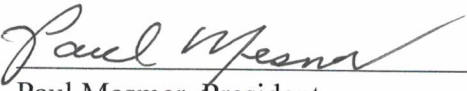
MOTION: Director Kriss moved to establish the 2018-19 Annual User Fee (Security and Street Maintenance Assessment) as \$160 for developed lots and \$80 for undeveloped lots. No increase from prior years was to be made. Director Winnen seconded and motion passed unanimously.

Vote to Elect OC LAFCO Special district Regular and Alternate Members: After review and discussion of each of the candidate's experience, qualifications and presentations to the Board, the following motion was made and carried:

MOTION: Director Kriss moved to endorse Douglass Davert as the Regular Special District Member and James Fisler as the Alternate Special District Member to OC LAFCO. Director Winnen seconded and the motion passed unanimously. President Mesmer, as the designated voting member, completed and signed the ballots accordingly.

Board Member Items: President Mesmer discussed public outreach brochures.

Adjournment: There being no further business to be brought before the Board, Director Johnson moved to adjourn the meeting at 7:38 p.m. and to set the next meeting date for Monday, June 18th, 2018. Director Kriss seconded, and the meeting was unanimously adjourned.


Paul Mesmer, President


V.J. Kriss, Director