

Surfside Colony Community Services District

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Minutes of the January 14th, 2019 General Meeting of the Board of Directors Surfside Office, B-89 6:30 p.m.

Directors Present: President Paul Mesmer, Secretary Gayle Winnen, Rudy Lalonde, Karen Johnson, and Tara Amundson
Directors Absent: None
Staff Present: Clerk Chris Montana
Community: Henry Viets, Steve Rowe, Don Karich and Linda Garofalo of Surfside Colony Storm Water Protection District; K.C. Coultrup of Surfside Colony, Ltd.; Brenda Green

President Mesmer welcomed new Board member Tara Amundson, and led all present in the Pledge of Allegiance. The meeting was called to order at 6:30 p.m.

Administration of Oaths of Office: Clerk Montana administered the Oaths of Office to Directors Mesmer, Winnen, Johnson, and Amundson. These directors had been appointed by the County Board of Supervisors for a four-year term in lieu of election. The Clerk agreed to forward the signed Oaths of Office forms to the County Clerk's office.

Community Input: None.

Review and Possible Approval of the December 3rd, 2018 General Board Meeting Minutes: After the Board reviewed the December 3rd, 2018 General Board Meeting Minutes, Director Lalonde moved for approval as presented. Director Johnson seconded, and the motion passed unanimously.

Review and Possible Approval of Surfside Colony, Ltd. Additional Request: K.C. Coultrup presented a request on behalf for Surfside Colony, Ltd.'s Board of Directors for additional funds (see attached letter and schedule). Part 1 of the request was for reimbursement of expenditures in the amount of \$16,759.25 for items that fell within the District's jurisdiction (i.e. security and maintenance), most of which were related to projects that the District had previously approved and included in the 2018-19 budget.

Part 2 was a request to amend the 2018-19 budget to include additional upgrades in an amount of \$23,842.00 for projects that the Surfside Colony Ltd. determined necessary to maintain adequate security and lighting. The District's budget policy allows for additional requests to be made in the month of January of every fiscal year. K.C. Coultrup fielded questions from those present regarding privacy issues related to security cameras, the life span of assets, and reviewed plans for handicap parking. After additional discussion, the following motions were made and carried:

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Minutes of the January 14th, 2019
General Meeting of the Board

MOTION: Director Johnson moved to approve payment of \$16,759.25 to Surfside Colony, Ltd. to reimburse for funds expended for the community compactor, security cameras and software, and cart replacement on the maintenance vehicle. Director Amundson seconded and the motion passed unanimously.

MOTION: Director Lalonde moved to amend the 2018-19 budget to include additional capital improvements in the amount of \$19,842.00 for security and lighting, \$4,000 less than the original request. President Mesmer seconded and the motion passed unanimously.

Current Bills: Clerk Montana presented check #'s 3555-3558 in the amount of \$55,937.25 for January 2019 invoices for the monthly Security and Maintenance Contract payment, project cost reimbursements (Part 1) approved above, and administrative expenses, for review and signature. Checks were signed as submitted.

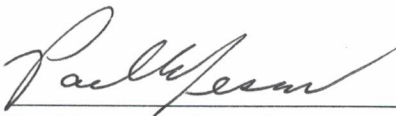
Fund Balance and Clerk's Report: Clerk Montana reported the fund balance as of January 14, 2019 to be \$1,005,535, and reviewed the trial balance with the Board. The Clerk reported that the County Auditor-Controller's office had been contacted in order to confirm the correctness of property taxes apportioned to the District.

Review and Possible Acceptance of the Surfside Colony Ltd. 2nd Quarter Reconciliation: (see attached) Clerk Montana presented the 2nd Quarter 2018-19 Reconciliation of Amounts Paid to Actual Expenses Incurred by Surfside Colony Ltd. After Board review and discussion, a motion was made and carried as follows:

MOTION: Director Johnson moved to accept the 2nd Quarter Reconciliation as prepared and to continue to monitor future fiscal year expenses. Director Lalonde seconded and the motion passed unanimously.

Nominations/Appointments of 2019 Officers: President Mesmer opened the floor for nominations for the 2019 officer positions of President and Secretary. Director Johnson nominated and moved for the re-appointment of Paul Mesmer as Board President and Gayle Mueller Winnen as Board Secretary. Director Lalonde seconded and the motion passed unanimously.

Adjournment: There being no further business to be brought before the Board, Director Lalonde moved to adjourn the meeting at 7:35 p.m. and to schedule the next meeting for Monday, February 11th, 2019. Director Johnson seconded, and the meeting was unanimously adjourned.



Paul Mesmer, President



Gayle Winnen, Secretary